**CATESOL Capital Area Chapter**

**Steering Committee Meeting – March 1, 2013, 5:30pm-6:30pm**

**Round Table Pizza, 2915 K Street, Sacramento, CA**

In attendance: James Strode (Chapter Coordinator), Stephanie Anderson (Treasurer), Julian Elias (Secretary), Leslie Freeland (Web Manager), Laura Rodman, and Albert Lozano.

Opening comments & conversation

Minutes from the last meeting:

* Approved

Treasurer’s report:

* Same as last time

Upcoming events:

* The CATESOL Annual Conference is scheduled for October 24-27, 2013, at the Town & Country Resort Hotel in San Diego.
* The Northern Regional Conference will take place Saturday, May 4, 2013
	+ Location: Mt. Diablo Adult Ed. – Loma Vista Adult Ed. Center (1266 San Carlos Ave., Concord, CA 94518)
	+ Time: 9:00am to 4:00pm – registration from 8:00 to 9:00
	+ Ellen Lange has asked us (Capital Area Chapter members) to attend, to help in certain ways, and perhaps to give presentations. Also, we might be able to facilitate rap sessions at lunch time. Leslie will ask about this.

Elections

* We will hold elections for Capital Area Chapter officers in August, 2013.

Next Capital Area Chapter meeting:

* Friday, April 5, 2013