**CATESOL Capital Area Chapter**

**Steering Committee Meeting**

**April 5th, 2013, 5:30-6:30 pm**

**Round Table Pizza, 2915 K Street, Sacramento, CA**

In attendance: James Strode (Chapter Coordinator), Julian Elias (Secretary), Leslie Freeland, Laura Rodman, and Ellen Lange (CATESOL President-elect).

Opening comments & conversation

* Ellen gave an overview of CATESOL administrative work

Minutes from the last meeting:

* Approved

Treasurer’s report:

* Stephanie sent it electronically
* $930 in the checking account
* Donation to IRC was processed, so we now have $64.22 in the Cloudburst account

Upcoming events:

* The Northern Regional conference will take place **Saturday**, **May 4th**, 2013, at Mt. Diablo Adult Ed. – Loma Vista Adult Ed. Center (1266 San Carlos Ave., Concord, CA 94518) – from 9:00 a.m. to 4:00 p.m. with registration from 8:00 to 9:00
	+ We are planning to lead the following rap sessions:
		- K-12 = Laura
		- University = Albert
		- IEP = Stephanie & Julian
		- CC = James
			* Proposals for rap sessions need to be submitted via the conference website (**2013northernregional.webs.com**)
	+ We can contact Sarah Nielsen (sarah.nielsen@csueastbay.edu) regarding volunteer opportunities
* The CATESOL annual conference is scheduled for **October 24th-27th**, 2013, at the Town & Country Resort Hotel in San Diego. The deadline for proposals was April 7th, but it has been extended.

Next chapter meeting:

* May 4th at 3:15 p.m. at the Northern Regional conference, in the Mt. Diablo Adult Ed. courtyard area