**CATESOL Capital Area Chapter**

**Steering Committee Meeting – February 1, 2013, 5:30-6:30 pm**

**Round Table Pizza, 2915 K Street, Sacramento, CA**

In attendance: James Strode (chapter coordinator), Stephanie Anderson (treasurer), Julian Elias (secretary), Leslie Freeland (web manager), and Laura Rodman.

Opening comments & conversation

Minutes from last meeting:

* Approved

Treasurer’s report:

* The checking account currently has $987.88
* The Cloudburst account currently has $367.22

Old business – Cloudburst Fundraiser:

* Raised $100
* Sometime soon, $300 will be donated to the International Rescue Committee (IRC) in Sacramento
* For future reference, if we want a gift from Trader Joe’s for the Fundraiser, it has to be requested at least a month in advance.

New business – spring events:

* The Northern Regional and State conferences are being planned for next fall.
* Capital CATESOL spring workshop:
  + Possible dates: April 13, 20, 27, or May 4, 11, 18
  + Stephanie will see if a room in Napa Hall is available
  + Julian will try to get H.D. Brown’s email address so that James can contact him about speaking
  + Leslie will contact Prof. Clark at Sac State about speaking

Next CATESOL meeting:

* Friday, March 1st