CAPITAL AREA CATESOL
Minutes for Friday, January 28, 2011

In attendance: Jo Kellogg, Stephanie Anderson, Leslie Freeland, Erika Rose, Julian Elias, David Newman

1) Dominica stepping down:

* Perhaps a misunderstanding in that she’s not holding a position, so she’s not “stepping down” just stepping back involvement.

2) Our plans for coffee/tea without Dominica:

* We’ll buy 2 coffee/water heaters before the next workshop
* Suggestion that we use instant coffee for a decaf option

3) The old printer: buy ink? (special order-$100?) or donate?:

* Decision not to buy a new printer, but rather use copy shops when needed and reimburse from our chapter money.
* Get rid of the old printer

4) CATESOL Board Meeting Report:

* Board meetings now enacting cost-cutting measures: participants from over 50 miles away will now connect to meeting online
* 2010 annual conference generated more income than 2009
* 2011 Annual Conf: try to book at the Hyatt or CATESOL loses money
* New law: IEP’s will have to be accredited
* 500 members didn’t renew last year, so CATESOL desperately needs to recruit new members
* Ideas for recruitment
	+ CATESOL journal is a big draw for grad students because they can get published and it draws them into membership (discounted for students)
	+ make a flyer for MA TESOL students at Sac State to advertise publishing in the Journal
		- Erika will draft a flyer and Leslie will fine-tune it and speak to MA TESOL students; David will also speak to undergrads

5) Who is going the Long Beach Annual Conference? Share hotel room?

* Erika will send email to chapter about carpooling and hotel rooms

6) Possible change in treasurer, secretary, and web manager this spring?

* solicit a new web manager (perhaps from grad students?)

7) Spring workshop date and speaker

* April 30th: Erika will check on date with Don
* call for proposals after date is set
* Or *before* call for proposals ask: Prof. Komiyama (reading or grammar) or Prof. Marshall (grammar expert)
	+ Leslie will pester these two ;-)
	+ Check on the guy that presented at Monterey on using humor and games in the classroom
* maybe Pearson-Longman could do promotion of new Azar book if there is a grammar-themed workshop

8) Determine recipient of Cloudburst money:

* we have $916 in account, so we could transfer money from checking acct to top it off at $1000 and give gifts of $500 each to 2 teachers in need
* keep ears open and suggest recipients to Erika

9) Miscellaneous

* monies over $2500 at end of year could be transferred to our Cloudburst

**NEXT MEETING: FEBRUARY 25TH AT 5:30PM AT ROUND TABLE**